

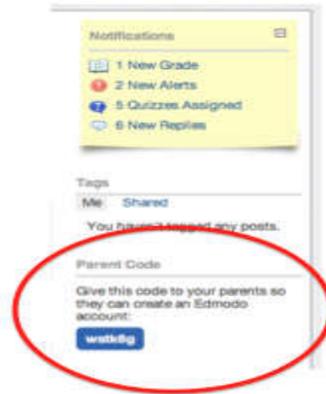
## Managing Parent Accounts:

Parent accounts are a great way to keep parents informed of classroom activities, assignments, grades and school events. The registration process for parents is similar to student registration, with one additional security measure – each parent will need their own unique parent code to register. This is to ensure that parents can view their child’s school activities.

### How to Retrieve Parent Codes

From the **student account**.

1. **Student will log in** to his/her Edmodo account.
2. The **parent code** will be located on the right panel, below the notifications section.



From the **teacher account**:

1. **Select the group** you wish to get the codes for.
2. Select the “**Manage**” option from the **members section**.
3. On the right-hand panel of the manage members page, you will see the “**Parent Code Spreadsheet**”. Select this to download an Excel spreadsheet of all parent codes. (There is a unique code for each parent. This will associate them with their student.)



*Note: Parents can only see posts created by you, the teacher, and their child. Parents are not able to view posts made by other students in the group. Parents can also view their child’s grades and calendar events within Edmodo. Teachers can send direct messages to parents, and vice versa, within Edmodo.*

The following page is a **sample letter** you can send parents to invite them to Edmodo.

**Note: refer to the Parent Guide for information on how parents can create a parent account.**

Dear Parents:

This year, we will be using Edmodo in our classroom. Edmodo is a free and secure social learning network for teachers, students and schools. It provides a safe and easy way for us to connect, share content and access homework, grades and school notices.

Edmodo also offers parent accounts and I'd like to invite you to join our classroom online.

With Parent Accounts, you can:

- View your child's homework assignments and due dates
- Stay up to date on your child's grades
- Receive updates on class and school events

Edmodo is accessible online and on any mobile device with Internet capabilities (they also offer a free iPhone and Android app). You can access your account on the go, and adjust your notification settings within Edmodo to receive alerts via text or email.

To join our classroom on Edmodo, follow these steps:

1. Go to [www.susd.edmodo.com](http://www.susd.edmodo.com)
2. Select "Parent Signup" (the link is located below the student and teacher sign up buttons)
3. Key in **your unique code: [XXXXXX]** in the Parent Code field, then create your unique username and password.
4. Select "Sign Up". That's all there is to it!

After you sign up for the first time, you will no longer need the parent code – you'll login using your unique username and password to login.

Let me know if you have any questions. I look forward to connecting with you on Edmodo!

Sincerely,